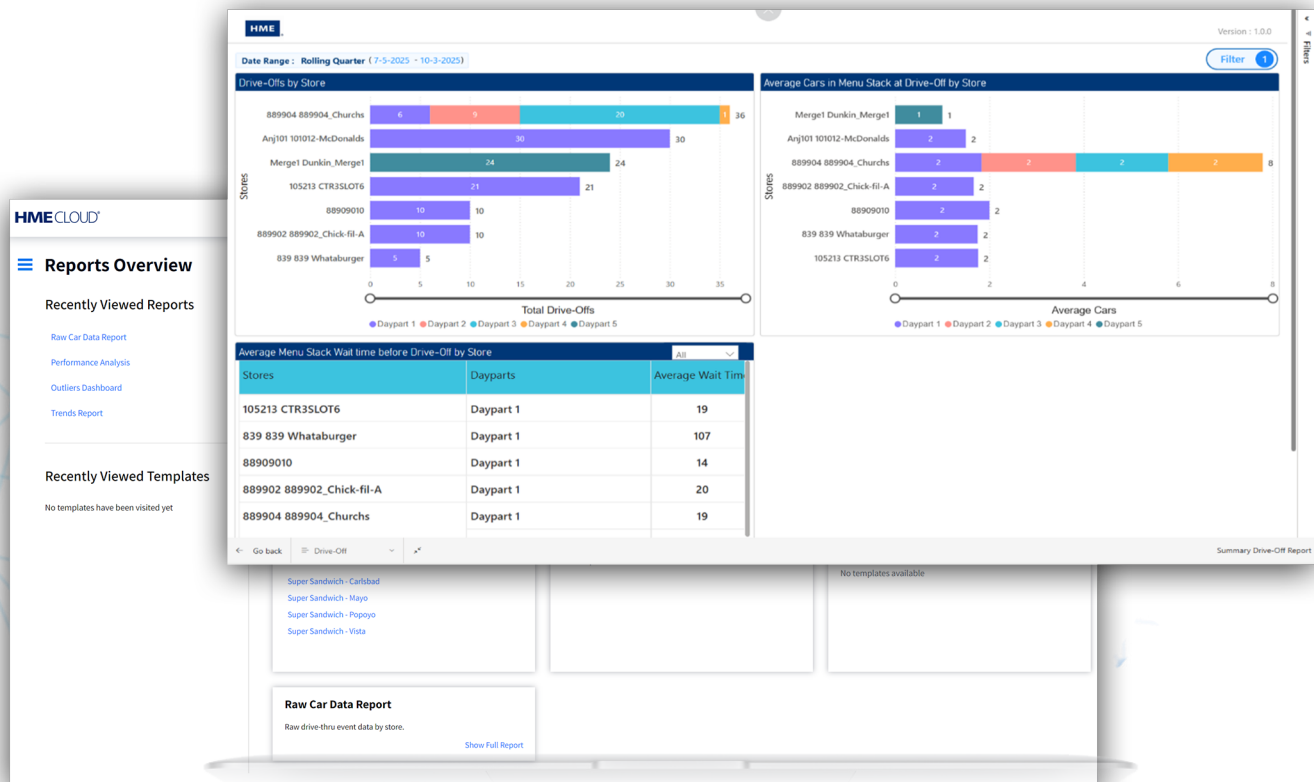# Navigating and Generating
Drive Off Summary Report
in the HME CLOUD® Reporting System

CONTENTS

Locating the Reports Page in HME CLOUD

> **NOTE:** *The Drive Off Summary Report is only available for stores using ZOOM® Nitro Vision AI*

1. Log into your HME CLOUD account.
2. Click/tap the **REPORTS** tab on the top navigation bar of the **WELCOME** Page.
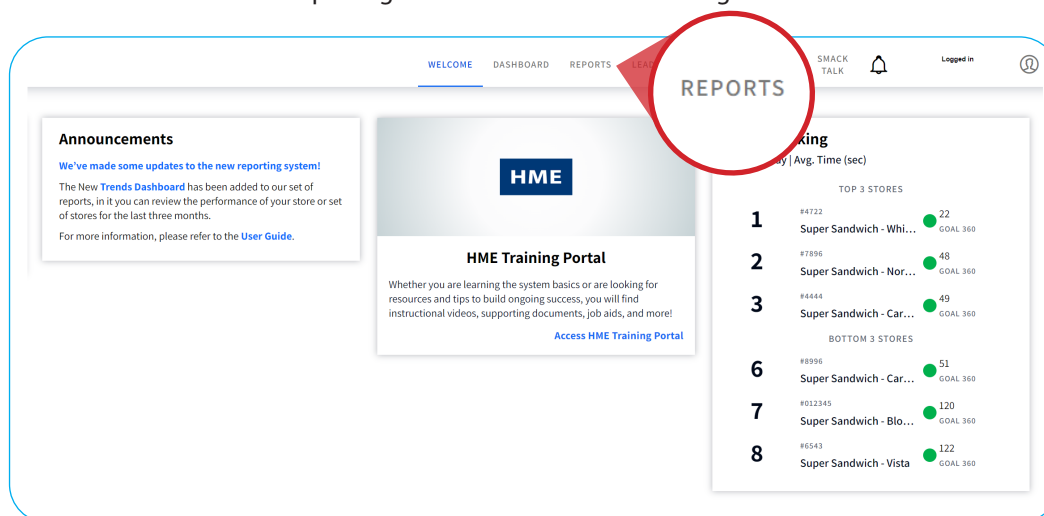

Fig. 1

Drive Off Summary Report

3. This opens the **REPORTS** page (Fig. 2). In this example, the Drive Off Summary Report appears at the lower-right side of the page. In this pane, click/tap on "Show Full Report" to expand this option.
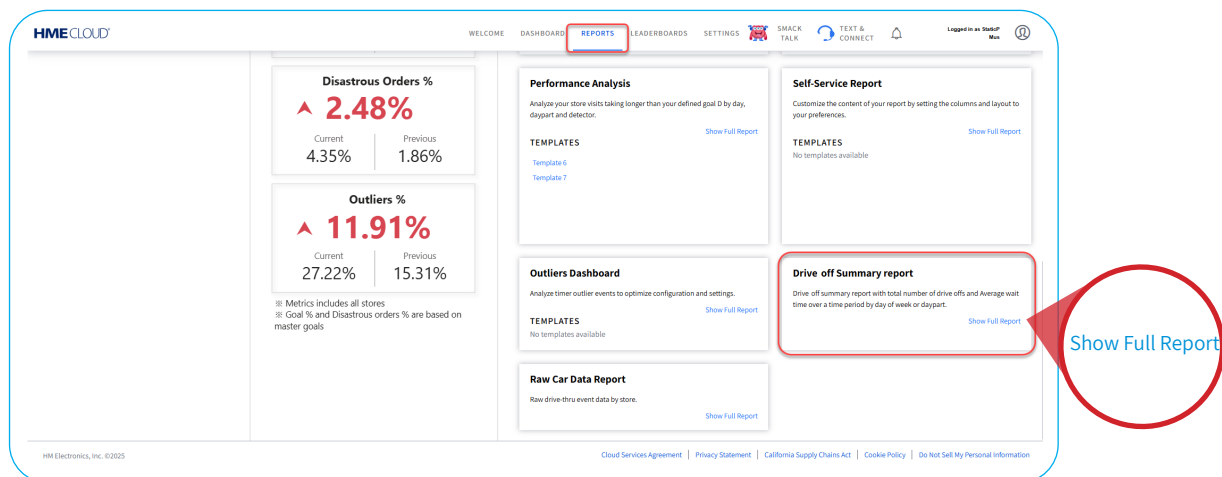

Fig. 2

4. This opens a page with three panes. See Fig. 3.
   - **Average Drive offs:** The top-left graph shows the number of Drive Offs per store.
   - **Average menu stack Queue Length at time of Drive off:** The top-right graph uses the total number of cars in the menu stack at the time of a drive off and calculates an average based on that count.
   - **Average wait time prior to Drive off by Store:** The bottom-left table shows the average time cars spent waiting in the menu stack before driving off.

Fig. 3

Filter

The filter button in the upper right (Fig. 4) lets you customize your Report by filtering or editing the data you want to see on the page.
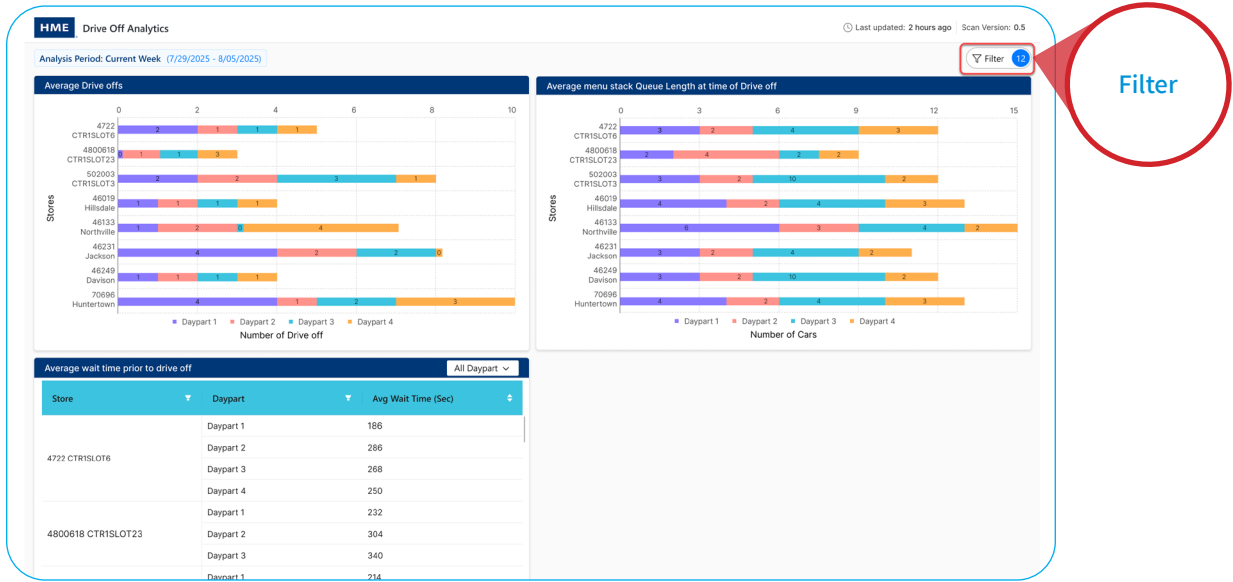

Fig. 4

5. Select which **Groups / Stores** you would like to include in your Report by clicking/tapping on the checkbox next to your desired store, or by typing the name of a store into the **Search** field. See Fig. 5.
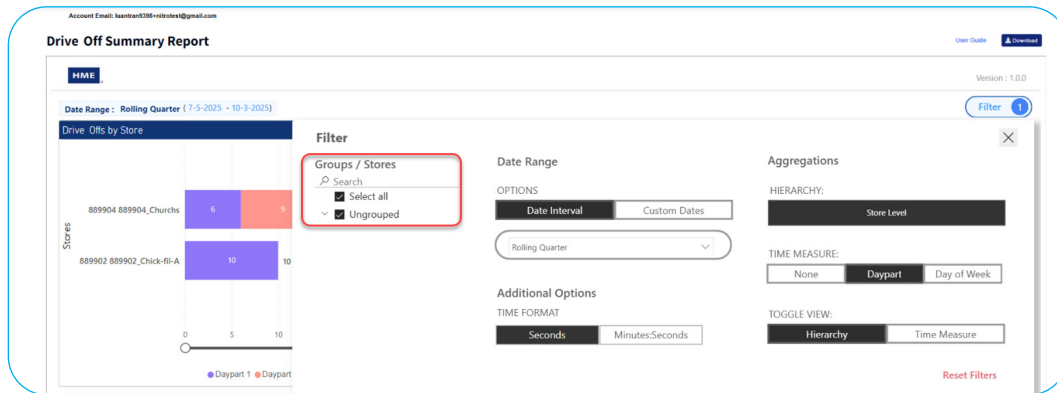

Fig. 5

6. Select your desired Date Range of your Report by clicking the dropdown arrow under **Rolling Quarter**, any of the other options in the dropdown list, or by entering your own Custom Dates.
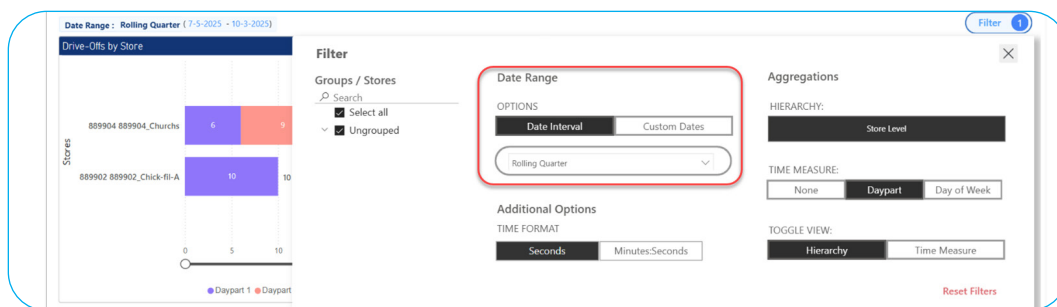

Fig. 6

7. Under **Aggregations**, select your **HIERARCHY, TIME MEASURE,** and **TOGGLE VIEW** options.
   - **HIERARCHY:** These are levels that represent your company's organizational structure and are set under the **SETTINGS** tab of the **WELCOME** page (the landing page after you log in to the HME CLOUD).
   - **TIME MEASURE:** This changes the first column of the Report to **Group / Store, Day of Week,** or **Daypart.**
   - **TOGGLE VIEW:** This changes the view of the **Average Times** table to display by **Group / Store, Day of Week,** or **Daypart** (This view is only visible if you have selected **Day of Week** or **Daypart** under **TIME MEASURE**).
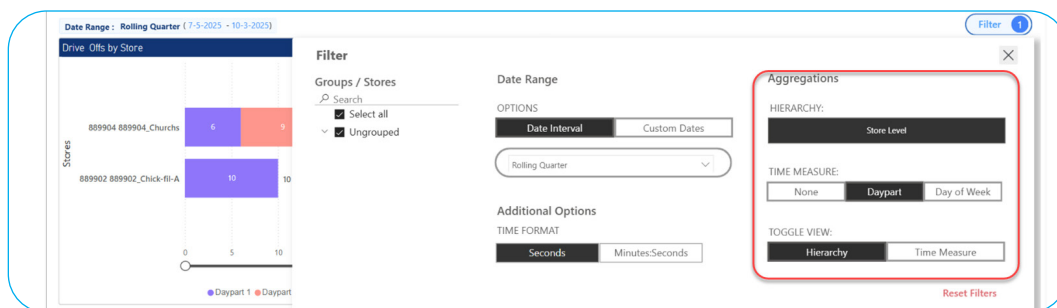

Fig. 7

8. **Additional Options:** Allows you to select your preferred options.
    - Time Format: The default is Seconds, but click/tap on Minutes:Seconds to switch to this format.
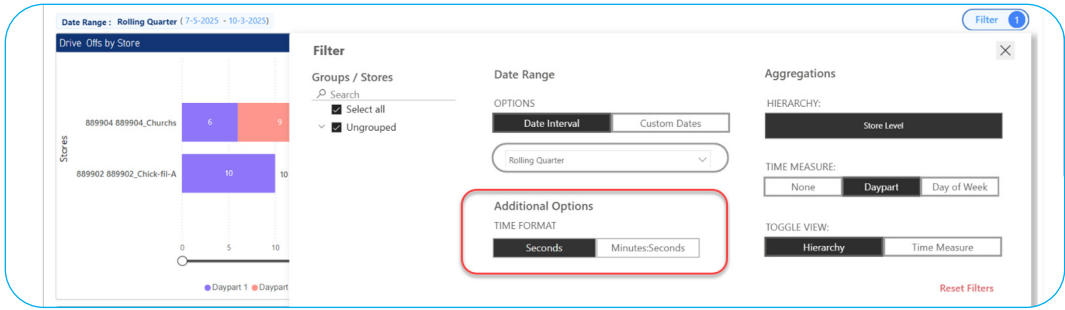

Fig. 8

9. Your Report will reflect the preferences you configured in the Filter dialog.

Fig. 9

10. Click/tap the **Reset Filters** text (Fig. 10) to clear your preferences and restore the filter to its default settings.
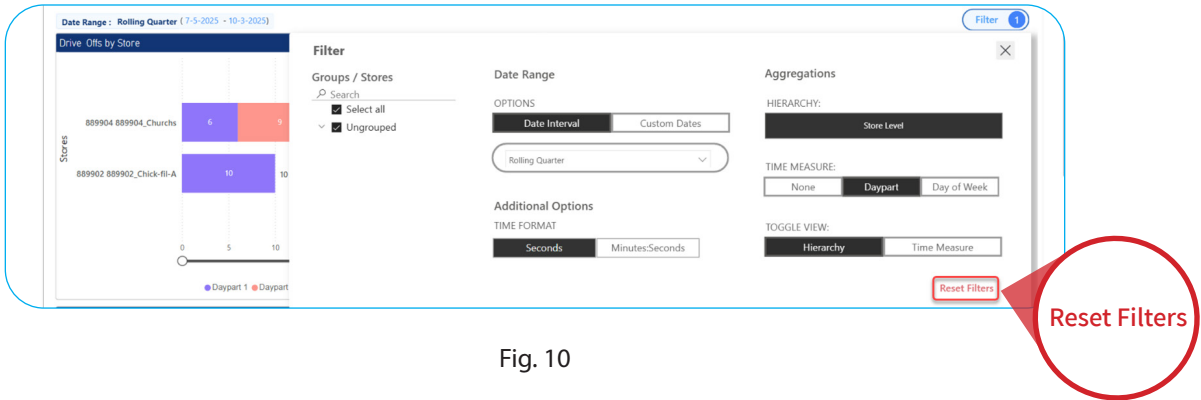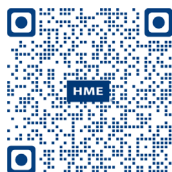

Fig. 10

For more information
visit the **HME User Manuals page** at:
https://www.hme.com/qsr/support/drive-thru-user-manuals/

Also, visit the **HME Training Portal** at:
https://www.hme.com/training